

Application for Admission

HOW TO APPLY:

Complete the attached application in full and enclose your application fee, pre-requisite fees if applicable, and tuition deposit with the following documentation:

- ❖ High School Diploma or Equivalent. *Note: Applicants who do not have a high school diploma or equivalent will be required to complete the Canadian Achievement Survey Test (CAST)*
- ❖ Completed Consent to Release Information Form.
- ❖ Copy of Passport with Photo ID.
- ❖ Current Resume.

You are strongly encouraged to submit in all the above noted documentation to receive your Conditional Acceptance in a timely manner. Applications are processed as they are received, and prospective students are assessed and monitored for suitability throughout the Admissions process.

Students who have attended a post-secondary institution are responsible for submitting transcripts from each institution attended. One copy of transcripts from all post-secondary institutions are required.

Applicants educated outside Canada should contact the appropriate agency in their area. If your educational transcripts are not printed in English, you must also provide certified English language translations.

Translations must be complete, literal, word-for-word and in the same format as the original document.

To ensure processing without delay, please follow the instructions on the application form carefully. A complete application, which meets all requirements, does not constitute a guarantee of acceptance.

Classes may fill months prior to the commencement of classes so every attempt should be made to submit your application as early as possible. Late applications will be accepted until commencement of classes if space is available.

Applications received after the class is full but prior to the application deadline date may be placed on a waiting list or may request enrolment in the subsequent class.

PERMANENT OR LEARNING DISABILITY ACCOMMODATIONS

Students who have diagnosed special needs and require accommodations are required to identify themselves as such during the admission process to ensure that necessary and appropriate documentation is submitted.

PRIOR LEARNING ASSESSMENT (PLA)

An applicant who has successfully completed prior post-secondary education that is like education taught at Beauty Maker has the ability to request a Prior Learning Assessment (PLA).

It is the applicant's responsibility to request the PLA when submitting their application. PLA's are only done upon receipt of the official request for *Prior Learning Assessment Application*, along with the following supporting documentation:

- a) Official, sealed transcript from the institution where the course(s) were completed.
- b) An outline of the total course hours, from each course being assessed.
- c) Detailed course outlines from the institution for all courses the applicant is seeking equivalency for.

Beauty Maker strives to complete PLA's within three business weeks; however, submission of incomplete or irrelevant documentation and information will cause a delay in processing.

The PLA will determine whether a student will be exempt from courses within the Beauty Maker program or if they will be required to challenge for course credit by completion of examination(s).

In some instances, a PLA may result in determining that a student is not eligible for exemption or challenge of any course within Beauty Maker programs.



Beauty Maker Institute

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www.beautymakerinstitute.ca

Date (YYYY/MM/DD): _____

PERSONAL INFORMATION

1 Family Name		2 Given Name	
3 Date of Birth (YYYY/MM/DD) / /		4 Student ID Number	
5 Certificat d'acceptation du Québec (CAQ) or Ministère de l'Immigration, Diversité et Inclusion (MIDI) letter <input type="checkbox"/> Yes <input type="checkbox"/> No		CAQ Number	Expiry / /
6 Student's full mailing address			
P.O. Box	Apt./Unit	Street no.	Street name
City/Town	Country	Province/State	Postal Code

INSTITUTIONAL INFORMATION

7 Full name of institution			8 Designated learning institution number	
9 Address of institution				
P.O. Box		Street no.	Street Name	
City/Town		Province/Territory	Postal Code	
10 Telephone number () -	Extension	11 Fax number () -	12 Type of School/Institution <input type="checkbox"/> Public <input type="checkbox"/> Private	
13 Website			14 Email	
15 Name of contact		Position	Telephone number () -	Extension
16 Name of alternate contact		Position	Telephone number () -	Extension

PROGRAM INFORMATION

17 Academic status <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time		Hours of instruction per week	18 Field/Program of Study	
19 Level of study			20 Type of training program <input type="checkbox"/> Vocational <input type="checkbox"/> Academic <input type="checkbox"/> Professional <input type="checkbox"/> Other _____	
21 Exchange program <input type="checkbox"/> Yes <input type="checkbox"/> No			22 Estimated tuition fee for the first academic year _____ Fees prepaid: <input type="checkbox"/> Yes <input type="checkbox"/> No	
23 Scholarship/Teaching assistantship/Other financial aid: <input type="checkbox"/> Yes Specify: _____ <input type="checkbox"/> No			24 Internship/Work Practicum <input type="checkbox"/> Yes Length: _____ <input type="checkbox"/> No Field of work: _____	
25 Conditions of acceptance specified as clearly as possible				
26 Length of Program (YYYY/MM/DD) Start date: / / Completion date: / / Or minimum ____ years of full-time studies			27 Expiration of letter of acceptance (YYYY/MM/DD) / /	
28 Other relevant information:				

Signature of institution representative (e.g., Registrar): _____

Printed name of institution representative: _____